



## Dealer Eligibility Instructions

Dealers interested in participating in CORE must complete the following tasks:

1. Download and review the CORE Implementation Manual in its entirety, available at [www.CaliforniaCORE.org](http://www.CaliforniaCORE.org)
2. Complete the Dealer Registration Form (see page 2) and e-mail to [info@californiaCORE.org](mailto:info@californiaCORE.org)
3. Contact [info@californiaCORE.org](mailto:info@californiaCORE.org), to schedule a 30 min dealer training call;
4. Pass online CORE Dealer Quiz with a score of 100%;
5. Sign and mail the Dealer Terms & Conditions (see page 3) to CALSTART;
6. Complete, sign and e-mail a Department of the Treasury IRS W-9 Form to [info@californiaCORE.org](mailto:info@californiaCORE.org)

See [www.CaliforniaCORE.org](http://www.CaliforniaCORE.org) for Dealer Quiz and more information.

**Dealer Terms and Conditions should be mailed to CALSTART HQ:**

ATTN: CORE  
CALSTART  
48 S Chester Ave  
Pasadena, CA 91106





**Dealer Registration Form**

Clean Off-Road Equipment Voucher Incentive Project (CORE)

**Date Received:**

**Dealer Information:**

<b>Dealer Name: (First, Last)</b>		<b>Dealership Name:</b>	
<b>Mailing Address:</b>			
<b>City:</b>	<b>State:</b>	<b>ZIP Code:</b>	
<b>Email Address:</b>			
<b>Phone and Fax:</b>		<b>Dealership Taxpayer Identification #:</b>	
<b>List all CORE-Eligible Technologies sold through this dealership (Make, Model):</b>			
1)			
2)			
3)			
4)			
5)			
<b>Check all boxes that apply:</b>			
<input type="checkbox"/> I would like to have my contact information listed on the California CORE website			
<input type="checkbox"/> I would like to have a login to the Voucher Processing Center generated in my name once available			

## CORE Incentives Dealer Terms and Conditions

### Dealer:

1. I have read, understand and agree to all provisions within the CORE Incentives administered through the CORE Implementation Manual;
2. I agree to meet and follow the requirements and responsibilities for dealer participation in CORE identified in this agreement and the CORE Implementation Manual and will continue to do so throughout my participation in the program;
3. I agree to remain up to date with the program changes by visiting the website periodically for the latest program updates and requirements;
4. I understand that CORE Incentives voucher requests are only valid for a specific equipment and purchaser/lessee, and that a voucher request will be null and void if the purchaser/lessee and vehicle identified on the voucher request changes prior to voucher redemption or for noncompliance with applicable CORE Incentives requirements;
5. I have and shall maintain at least one (1) employee that has successfully completed training by CALSTART regarding the terms, conditions, and requirements of CORE;
6. I understand that a voucher request or redemption form which is incomplete, illegible, or missing required documentation will be immediately rejected and returned to me;
7. I understand that I can reapply for CORE funding if a voucher request is rejected because it is incomplete, illegible or missing required documentation;
8. I understand that CORE has limited funds and that voucher approval is contingent upon availability of program funding;
9. I agree to provide accurate information regarding CORE to equipment purchasers and to assist equipment purchasers in correctly completing their portion of the voucher request and redemption forms;
10. I agree to ensure that the equipment purchase price is reduced by the approved voucher amount prior to selling the equipment;
11. I understand that I must request a voucher prior to the delivery and payment of the equipment for the voucher to be honored;
12. I understand that I am responsible for ensuring that all equipment and purchase information is complete and accurate;
13. I agree to keep written records of the equipment purchase for three years after the purchase date and provide CARB or its designee with these records within ten days of their request. These records include but are not limited to the equipment invoice, proof of purchase, and purchaser fleet information;
14. I agree to be available for a follow-up inspection by the CARB, CALSTART, or their designee, if requested;
15. I have the legal authority to participate in CORE Incentives for the dealership described in this agreement;
16. I understand that CARB has the right to ban any equipment dealer from future participation in CORE and pursue any other legal remedies for failure to meet these terms and conditions or other applicable requirements of CORE; and
17. I understand that CARB reserves all rights and remedies available under the law to enforce the terms of this agreement.

**By signing the CORE Incentives Voucher Request and Terms and Conditions Form, I acknowledge that I have read and understand, and agree to be bound by, the terms and conditions as outlined above.**

**I certify under penalty of perjury that the information provided is accurate.**

Name of Dealer Representative: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_ Date: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_