



**PROFESSIONAL LANDSCAPE SERVICE EQUIPMENT  
DEALER ENROLLMENT FORM**

**Dealer Eligibility Instructions:**

Dealers interested in participating in the Professional Landscape Equipment segment of the Clean Off-Road Equipment Voucher Incentive Project (CORE) must complete the following tasks:

**Step 1** – The dealership must sell CORE-eligible equipment listed in the CORE Eligible Equipment Catalog, have a physical presence in California, and have onsite diagnostics, service, and repair capabilities. Original Equipment Manufacturers (OEMs) seeking equipment eligibility must submit a Professional Landscape Service Equipment Eligibility Application to [core@arb.ca.gov](mailto:core@arb.ca.gov). To learn more about the equipment eligibility process, visit the Manufacturer Resources section of <https://californiacore.org/equipment-category/landscaping-gardening/>

**Step 2** – To begin becoming a CORE Approved Dealer, take the CORE Dealer Training Quiz. Dealers must pass the quiz with a score of 100 percent. Dealers have multiple attempts to pass the quiz.

**Step 3** – Provide the required documents to [COREDealerTraining@CaliforniaCORE.org](mailto:COREDealerTraining@CaliforniaCORE.org)

- Dealer Registration Form (follow the instruction provided)
- Sign the Dealer Terms & Conditions (T&C's)
- Complete and sign a Department of the Treasury IRS W-9 Form
- Provide a letter from the manufacturer(s) authorizing you to sell each eligible Equipment

**Step 4** – Dealers must attend the Dealer Information Session Training. This mandatory training serves as an opportunity for Dealers to confirm their understanding of CORE rules and requirements. Dealers will be provided registration links for regularly scheduled Dealer Information Session Trainings following the completion of Steps 1-3. After the Dealer Information Session, individualized VPC credentials will be provided to the CORE-approved Dealer.

If you are having technical difficulties with any step, please contact [COREDealerTraining@CaliforniaCORE.org](mailto:COREDealerTraining@CaliforniaCORE.org) directly.

**Submit Signed CORE Dealer Registration and Terms &  
Conditions Form To:**

ATTN:  
CORE  
CALSTART  
48 S Chester Ave  
Pasadena, CA  
91106





## CORE Project Dealer Terms and Conditions

### Dealer Terms & Conditions:

1. I understand that this CORE voucher request is only valid for this specific purchaser and equipment piece or conversion kit.
2. I understand that all voucher requests and sales transactions must occur in person (no online or virtual transactions are permitted).
3. I understand that any voucher provided based on this voucher request will be canceled if the purchaser, equipment, or conversion kit identified herein changes prior to voucher redemption or if the manufacturer, dealer, or purchaser violates any of the applicable terms and conditions of CORE. If any voucher funds have been provided, the dealer must return the voucher funds to CARB within 15 business days of cancellation notification.
4. For conversion kits only, I am authorized by the manufacturer to install the conversion kit referenced in this voucher request.
5. I am authorized by the manufacturer to participate in CORE as the dealer described in this agreement.
6. I am authorized by the purchaser described in this agreement to apply for a CORE voucher on behalf of said purchaser.
7. I agree to comply with the dealer-level responsibilities as described in Attachment D.
8. I agree to utilize an existing manufacturer's end-of-life battery recycling program or use a local, state, or private end-of-life battery recycling program that meets all applicable local, state, and federal laws.
9. I agree to maintain written records of the equipment and conversion kit purchases for the duration of the project participation period (i.e., the two-year period from the date of equipment purchase or converted delivery or final payment, whichever is later) and provide CARB, the Project Administrator, or their designee with these records within 30 business days of their request. These records could include, but are not limited to, the equipment invoice, proof of purchase, equipment payment information and related bank records, and purchaser information.
10. I agree to provide assurances that the equipment purchased through CORE is to be utilized for professional landscape services in California operated by a small business or sole proprietor as defined in Attachment D.
11. I agree that each piece of equipment that receives voucher funding through the CORE program will be fully assembled, ready to work, and functionally tested by the dealer prior to delivery to the end user. Additionally, the authorized dealer must instruct the purchaser in person on the proper and safe use of each voucher-funded piece of equipment, inform the end user that the equipment is serviceable and provide a list of service locations in the State and what the commercial warranty terms are for the end user.

**By signing the CORE Dealer Registration Form and Terms & Conditions Form, I acknowledge that I have read and understand, and agree to be bound by, the terms and conditions as outlined above.**

**I certify under penalty of perjury that the information provided is accurate.**

Name of Dealer Representative:

Signature of Representative: \_\_\_\_\_ Date: